F.No. 8-082/NIH/IPvC/2017/ 37/3. राष्ट्रीय होम्योपैथी संस्थान/ National Institute of Homoeopathy

(एक स्वायत्त संस्था/An Autonomous Institute) भारत सरकार/Govt. of India आयुष मंत्रालय/Ministry of AYUSH

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WALK-IN-INTERVIEW

Applications are invited from eligible candidates in the prescribed proforma (Annexure-1) for engagement in the post of Programme Associate for Intermediary Pharmacovigilance Centre (IPvC), NIH, Kolkata purely on contractual basis with a fixed consolidated remuneration initially for a period of one year or till further notification.

Last date for receiving application (only through speed post) will be 21 days from the date of publication of the advertisement in the Institute website (www.nih.nic.in). Applicants must enclose self-attested documents in favour of their candidature. Scanned copy of application along with self-certified supportive documents may be sent via e-mail at ipvc.nih.kolkata@gmail.com. The Date of walk-in-interview will be intimated through Institute's website only. The candidates are requested to visit the Institute's website regularly for updates regarding interview.

Name of the Post	Programme Associate for IPvC, NIH, Kolkata	
No. of requirement	One (01)	
Essential Qualification	 MD (Homoeopathy), must be included in 2nd Schedule of Homoeopathy Central Council Act (HCC) 1973 as amended thereafter from time to time. Must be registered with Council of Homoeopathic Medicine, West Bengal on or before last date of submission of application. 	
Desirable Qualification	Excellent communication and interpersonal skills. Working knowledge of Computer (Microsoft Word, MS Excel, Power Point, Internet Browsing etc.). Knowledge of research work.	
Age Limit	Not exceeding 35 years as on closing date of application.	
Remuneration	Monthly consolidated remuneration of Rs.40,000/- (Rupees Forty Thousand Only)	
Nature of Job	The engagement is purely on contractual basis for a period of one-year subject to continuation of the scheme and also subject to appraisal of the performance, or till any further notification whichever is earlier. The selected candidate has to work in the Pharmacovigilance Unit (IPvC) of the Institute. Preparation of Project work, Research activities, online submission of information and Publications. Conduction of CME/Awareness Programme in-campus and off-campus.	

DIRECTOR, NIH

APPLICATION FOR CONTRACTUAL ENGAGEMENT OF PROGRAMME ASSOCIATE

Intermediary Pharmacovigilance Centre (IPvC), NIH, Kolkata

1.	Name of the Applicant (In Block/Capital Letters)	Attach self attested	
2.	Father's/Husband's Name	recent	
3.	Date of Birth (dd/mm/yyyy)	passport size	
4.	Age as on last date of receiving application (yy/mm/dd)	photograph	
5.	Mobile No./Tel. No.		
6.	E-mail Id (in capital letters)		
7.	Permanent Residential Address with Pin Code		
8.	Correspondence Address with Pin Code		
9.	Whether SC/ST/OBC		
10.	Aadhaar Card No.		

11. Qualification: (in chronological order)

SI. No.	Name of the Degree	Name of the Board/University	Year of Passing	% of Marks

12. Experience (Research, Knowledge of computer etc.):

SI. No.	Name of the Organization	Designation	Nature of Post	From	То

Self-Declaration

I do hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found/detected false or incorrect/incomplete or ineligibility at any time before or after selection/interview, my candidature is liable to be cancelled/rejected and I shall be bound by the decision of the National Institute of Homoeopathy, Kolkata. I have read the circular and agree to accept all the terms and conditions for this contractual engagement.

Place:	Full Signature of the Applican
Date:	