



**Advt. No.Con./01/2025 Date: 09.03.2025**  
**राष्ट्रीय होमियोपैथी संस्थान /National Institute of Homoeopathy**  
(एक स्वायत्त संस्था/ An Autonomous Institute)

भारत सरकार/ Govt. of India  
आयुष मंत्रालय/ Ministry of Ayush

**सैटेलाइट परिसर/Satellite Campus**

सेक्टर - ए8/Sector - A8,  
चौधरी रामदेव चौक/Chaudhary Ramdev Chowk,  
नरेला, दिल्ली-110040/Narela, Delhi – 110040.

**मुख्यालय/Headquarters**

ब्लॉक –जी. ई., सैक्टर-३/Block – GE, Sector-3,  
साल्टलेक, कोलकाता-700106/Salt Lake, Kolkata-700106.  
फोनन./ Phone No. – 033-2337-0969/70

**Employment Notice**

Application is invited from eligible candidates for engagement in the following posts purely on contractual basis at NIH, Kolkata. Interested candidates those who fulfill all the criteria may appear before the selection committee for Walk-in-Interview at the Institute with the filled-in Application Form (In prescribed application format) and one set of self-attested photocopy of all documents along with all original documents.

NIH will not pay any kind of TA/DA/ Local Conveyance/ boarding-lodging charges to any applicant for attending the Walk-in-Interview.

Director, NIH reserves the right to modify or cancel the advertisement partially and/or fully without assigning any reason thereof and the same shall be published in the Institute website only.

Director, NIH reserves the right to cancel any and/or all the applications without assigning any reason thereof.

Sl. No.	Name of the Posts	No. of Posts	Remuneration
1.	Consultant (Biostatistician)	01 (One)	Rs. 45,000/- per month
2.	Consultant (Physiotherapist)	01 (One)	Rs. 40,000/- per month
3.	Consultant (Yoga Instructor)	01 (One)	Rs. 40,000/- per month

➤ **Date and Venue of Walk-in Interview:**

Date	Venue
25.03.2025 at 10:00 AM	National Institute of Homoeopathy Block – GE, Sector-3, Salt Lake, Kolkata-700106

➤ **Age Limit:**

Candidate should not be more than 64 years of age on the last date for receipt of application. The contract shall not be extended beyond five years after superannuation.

**Eligibility (Essential Qualification):****For Consultant (Biostatistician):**

Master's Degree in relevant field such as Biostatistics or Statistics from a recognized University.

**For Consultant (Physiotherapist):**

Bachelor degree in Physiotherapy (B. PTh) from a recognized University.

**For Consultant (Yoga Instructor):**

A full time regular Degree in Yoga/M.A.(Yoga)/M.Sc (Yoga) from a recognized University.

**➤ Remuneration:**

- A consolidated monthly remuneration as mentioned above shall be payable to the Consultants on pro-rata basis. No separate transport allowance shall be payable.
- Shall not be entitled to any allowance such as HRA, residential accommodation, CGHS, Medical reimbursement etc.
- In case of a retired Govt. Servant a Fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/percentage increases during the contract period.
- No increment and Dearness Allowance shall be allowed during the term of contract.
- A fixed amount as Transport Allowance shall be paid to the consultants who are retired government employees. The entitlement of transport allowance will be as per DOE's OM No. 21/5/2017-E.II(B) dated 07/07/2017. However, No Dearness Allowance shall be allowed. The amount of transport allowance for the appointee shall be as follows:
  - i. Appointee drawing pay in level 8 at the time of retirement will draw a transport allowance of Rs. 3,600/-.
  - ii. Appointee drawing pay in level 9 and above at the time of retirement will draw a transport allowance of Rs. 7,200/-.

**➤ Engagement:**

- The engagement in the above-mentioned posts will be made only to meet the requirement due to additional activities in defined time frame.
- The term of engagement shall ordinarily be for a period till **31/03/2026** or till further orders and may be extended subject to satisfactory performance and requirement of services.
- The tenure will be from 01<sup>st</sup> April till 31<sup>st</sup> March of any given financial year. For engagements made midway through any financial year, their initial period of engagement will be till 31<sup>st</sup> March of that financial year.
- The engagement in the above-mentioned posts will be purely on contract basis and will not confer any right for regular appointment in any capacity in the Ministry/organization.

➤ **Scope of Consultancies/ Responsibilities:**

1. Providing patient care to the OPD & IPD patients.
2. To act as Guide for PGT's as per MSR of NCH (erstwhile CCH).
3. Taking theoretical, clinical and practical classes for UG & PG students.

➤ **Leave:**

Paid leave of absence may be allowed @ 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.

➤ **Working hours:**

- The consultant shall be required to observe the normal office timing from Monday to Friday and also be called up on to attend the Office on Saturday, Sundays or any holidays in case of urgency.
- They shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration.

➤ **Tax Deduction at Source:**

The Income Tax or any other Tax will be deducted at source as per Govt. instructions. Necessary TDS Certificate will be issued to that effect.

➤ **Confidentiality of Data and Documents:**

1. The Consultant will maintain absolute confidentiality and secrecy of the information handled by them. The secrecy and confidentiality are to be maintained even after the termination of the engagement.
2. The intellectual property rights (IPR) of the data collected as well as deliverables by the Consultant produced for the department/ organization shall remain with the department/organization.
3. No Consultant shall utilize or publish or disclose or part with to a third party, any part of the data, or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the department/organization, without the expressed written consent of the Institute.
4. The Consultant shall be bound to hand over the entire set of records of assignment to the department before the expiry of the contract, and before the final payment is released by the Institute.
5. The Consultant would be required to sign a non- disclosure undertaking.

➤ **Conflict of interest:**

The Consultant appointed by the Institute shall in no case represent or give opinion or advice to others in any matters which is adverse to the interest of the Institute nor will he indulge in any activity outside the terms of contractual assignment. The Consultant shall not claim any benefit/compensation/absorption/regularization of service with the Institute under the provision of

*Industrial Disputes Act. 1947 or Contract Labour (Regulation and Abolition) Act. 1970.*

➤ **Termination of Agreement:**

The Institute reserves the right to terminate the agreement at any time without giving any notice and also assigning any reason thereof. Some of the situations under which the Institute may terminate the contract are:

1. The Consultant is unable to address the assigned work.
2. Quality of the assigned work is not up to the level of satisfaction of the authority.
3. The Consultant is found lacking in honesty and integrity.
4. Any other activities of him/her which is against the interest of NIH, Kolkata or Delhi.

➤ **Police Verification:**

The selected Consultant other than retired Govt. servants shall be engaged after verification of antecedent by the Police.

➤ **Vigilance Clearance:**

The retired Govt. servants will be considered for post-retirement engagement only on receipt of vigilance clearance/vigilance inputs, subject to the conditions laid out by Central Vigilance Commission's (CVC) Circular No. 07/05/21 dated 03/06/2021.

➤ **Interpretation Clause:**

The power to interpret any of the guidelines or power to settle any dispute arising out of these guidelines shall lie with Secretary (Ayush) whose decision shall be final and binding on the Consultant. Further, any condition not explicitly covered under these guidelines shall be put up to Secretary (Ayush) for decision which shall be binding on the Consultant.

-Sd/-  
Director (I/C), NIH.



## PROFORMA OF APPLICATION

Paste (do not  
staple) your  
recent  
passport t  
size color  
photograph

### I. Personal Details:

1.	Post applied for	
2.	Name of the Applicant (in Block Letters)	
3.	Father's/Husband's Name	
4.	Date of Birth (DoB)	
5.	Nationality	
6.	Permanent Address	
7.	Email ID (in Block Letters)	
8.	Mobile Number	
9.	In case of retired Govt. Servant, last Post held in Government Service prior to retirement along with the name of Ministry/Department/Organization <b>(please attach a copy of PPO)</b>	
	Pay Level/Grade Pay of the last post held	

10.	References	i.  ii.
-----	------------	---------------

**II. Educational Qualifications:**(Please attach the self-attested copies of education certificates supporting the claim)

Sl. No.	Degree/Diploma
1.	
2.	
3.	

**III. Professional Experience:** (Please attach self-attested copies of experience certificates supporting the claim)

Sl. No.	Name of the Organization	Period of Service/ Engagement	Post held prior to retirement (in case of Govt. employees)
1.			
2.			

I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from the Organization.

\_\_\_\_\_  
Signature of the Candidate with date