

**PROSPECTUS FOR 5¹/₂ YEARS
BHMS DEGREE COURSE
2017-2018**



**NATIONAL INSTITUTE OF
HOMOEOPATHY**

**(An Autonomous Organisation)
Govt. of India
Ministry of AYUSH**

Affiliated to The West Bengal University of Health Sciences, Kolkata

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E-mail: admin@nih.nic.in, Website: www.nih.nic.in**

**National Anti Ragging Help Line (UGC Crisis Hotline)
24x7 Toll Free Number* 1800-180-5522
(helpline@antiragging.in)**

MISSION OF NIH:

The mission of National Institute of Homoeopathy is to foster excellence in Homoeopathic Medical Education and Research, to educate and train Undergraduate, Postgraduate students and research scholars of Homoeopathy in accordance with highest professional standards and ethical values unfettered by the barriers of nationality, language, culture, plurality, religion and to meet the healthcare needs of the community through dissemination of knowledge and services.

Vision of NIH:

National Institute of Homoeopathy, Kolkata, aspires to be the India's most energetic and responsive Organisation, offering unparalleled educational opportunities in Homoeopathy for learner community seeking the highest quality Undergraduate, Postgraduate, and continuing personal or professional enrichment in higher education and selected professions that will lead to formation of scholarly community serving the nation by advancing, sharing and applying knowledge, and by facilitating the development of thoughtful, creative, adaptable, contributing and humane citizens.

Goals of NIH:

1. To facilitate accessible and affordable quality education that leverages the students with scholarly and professional skills, moral principles, and global perspective;
2. To augment both faculty and student research addressing basic and regional problems;
3. To Integrate a national and international perspective into our fundamental fivefold missions of teaching, research, extension, training and consultancy;
4. To cultivate adaption of ethics, morality, healthy practice in professional life by installing habit of continual learning;
5. To explore for knowledge and wisdom in order to build a wealth of academic resources indispensable for a sustainable development to accomplish the status of a leading research-intensive Institution; and to engage in transferring of knowledge to the community in order to strengthen and elevate the community potential, and to increase the competitiveness of India in homoeopathy at the global level.

Objectives of NIH:

1. To promote and development of Homoeopathy;
2. To produce graduates and Postgraduates in Homoeopathy;
3. To conduct research on various aspect of Homoeopathy;
4. To provide medical care through Homoeopathy to the suffering humanity;
5. To provide and assist in providing Services and facilities for research, evaluation, training, consultation and guidance related to Homoeopathy;
6. To conduct experiments and develop patterns of teaching in Undergraduate and Postgraduate education on various aspects of Homoeopathy.

Quality Statement:

In order to meet the challenges of the knowledge era and to keep with the pace of knowledge explosion in Higher Education, the National Institute of Homoeopathy is committed to inculcate and sustain the quality in all the dimensions of Homoeopathic Education viz. teaching, learning, research, providing services to suffering humanity, catering to the regional and global needs.

SAY NO TO RAGGING

During the previous academic year (2016 - 2017)

No. of Complaints received – Nil

No. of Complaints closed – Nil

This UGC Regulations dealing with ragging and punitive action for the same may carefully be read and understood.

What Constitutes Ragging: - Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other students;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student; with or without intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other students.

Administrative action in the event of ragging: -

The Institution shall punish a student if found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a. The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b. The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/Withdrawing scholarship/fellowship privileges.
 - iii. Debarring from appearing in any test/examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the Institution for period ranging from one to four semesters.
 - ix. Expulsion from the Institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
- c. An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. In case of an order of an Institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. In case of an order of a University, to its Chancellor,
 - iii. In case of an Institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the Institution, as the case may be.

Students in distress owing to ragging related incidents can access National Anti-Ragging Help Line (UGC Crisis Hotline) 24x7 Toll Free Number* 1800-180-5522 & (helpline@antiragging.in)

Contact Details of ANTI-Ragging Committee

Sl.No.	Name of the Member	Designation		Command
1	Prof. (Dr.) S. K.Nanda	Director	Director	1st in Command M: 9433185409 drnandask@gmail.com
2	Dr. Avijit Shee Burman	Reader		M: 9433392108
3	Dr. Usha Uchhat	Reader	In Charge- Girls Hostel	
4	Dr. N. Priyadarshini	Medical Officer	In Charge-Girls Hostel	
5	Dr. Lokanath Behera	Lecturer	Academic In-Charge	2nd In Command M: 9477747610 lokanath.behera@yahoo.in
6	Dr. K. Vijay Ananth	Lecturer	In Charge-Boys Hostel	M: 9748206294 vjananth74@gmail.com
7	Dr. Swapan Paul	Lecturer	In Charge-Boys Hostel	9830148968
8	Dr. Gobind Narayan Gupta	Lecturer	Asst. Academic In-Charge	3rd In Command M: 9163197805 dr.gn05gupta@gmail.com

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SECTION – 1

1.1 INTRODUCTION

The National Institute of Homoeopathy was established on 10th December, 1975, in Kolkata, as a Central Government Autonomous Organisation of national importance, under the Ministry of AYUSH, Govt. of India. All Central Government rules with regard to service matter are applicable at the NIH mutatis mutandis. Recently it has been declared as the “*Center for Traditional Medicine in South East Asian Region Countries*”. The Institute has comprehensive facilities for teaching, research and patient care. The Institute aims at the following points:

1. To develop patterns of teaching in Undergraduate and Postgraduate education, so as to demonstrate a high standard of medical education in homoeopathy to achieve competitive excellence;
2. To bring together as may be, in one place educational facilities of the highest order for the training of personnel in homoeopathy and;
3. To attain self-sufficiency in Undergraduate and Postgraduate Medical Education in homoeopathy to meet the country’s need for competent homoeopathic physicians and homoeopathic medical teachers;
4. Serving the society through education, empowering the youth to develop high levels of intelligence, emotional and spiritual quotient through scientific and professional knowledge thereby creating unlimited opportunities;
5. Outstanding patient care by providing service to the suffering individuals and providing better opportunity for learning the clinical aspects of homoeopathy;
6. Developing qualitative research in homoeopathy by which the students will develop an insight in further progress of the system of homoeopathy;
7. The growth of this science with professional and social support that is appropriately positioned to take on the burden of disease amongst the rural and the tribal poor, the urban slum and the under privileged, the diseased in the mind and in the body.

1.2. COURSES

The Institute is conducting the 5½ years Degree Course in Homoeopathy viz., Bachelor of Homoeopathic Medicine and Surgery (B.H.M.S.) and 3 years Postgraduate Course viz., Doctor of Medicine in Homoeopathy [M.D. (Hom.)] courses. The courses are full time regular courses and recognised by the Central Council of Homoeopathy and Govt. of India. The Institute is affiliated to The West Bengal University of Health Sciences, Kolkata for both these courses.

1.3. MANAGEMENT

Director is the Chief Executive Officer of the Institute. A Governing Body, constituted by the Ministry of AYUSH, Govt. of India, controls the functions of the Institute. The President of the Governing Body is the Hon'ble Union Minister (I/C), Ministry of AYUSH, Govt. of India. The regular activities of the Institute are monitored by the Ministry of AYUSH, Govt. of India, on behalf of the Governing Body.

1.3.1. GOVERNING BODY

- | | |
|---|-------------------------|
| a) Union Minister, Independent Charge M/o AYUSH, Govt. of India | President |
| b) Minister of State Govt. In-Charge of AYUSH, West Bengal | VicePresident |
| c) Secretary to Govt. of India, Ministry of AYUSH | Member |
| d) Joint Secretary to Govt. of India, Ministry of AYUSH | Member |
| e) Joint Secretary & Financial Adviser to the Govt. of India, Ministry of Health & Family Welfare. | Member |
| f) Secretary, Dept. of Finance, Govt. of W.B. | Member |
| g) Joint Secretary, Department of ISM, Govt. of West Bengal | Member |
| h) Vice-Chancellor, The Calcutta University or his Nominee | Member |
| i) Three members to be nominated by the President for a period of three years from amongst Homoeopaths attached to the Homoeopathic Medical Colleges or Research Institutions or Organizations. | Member |
| j) Three members to be nominated by the President for a period of three years from amongst eminent Homoeopathic Practitioners who have contributed to the development of Homoeopathy | Member |
| k) Adviser in Homoeopathy, Govt. of India | Member |
| l) Director, National Institute of Homoeopathy, Kolkata | Member-Secretary |

1.3.2 STANDING FINANCE COMMITTEE

Sl.No.	Name / Designation	Post
a.	Joint Secretary, Govt. of India, Ministry of AYUSH	Chairman
b.	Joint Secretary & Financial Adviser to the Govt. of India, Ministry of Health & Family Welfare.	Member
c.	Secretary, Dept. of Finance, Govt. of West Bengal	Member
d.	Secretary, Dept. of Health & Family Welfare/Director of Homoeopathy, Govt. of West Bengal.	Member
e.	Two experts in Homoeopathy amongst the members of Governing Body to be nominated by the Chairman	Member
f.	One member of the faculty of NIH not below the rank of Professor to be nominated by the Director of the Institute.	Member
g.	Director, National Institute of Homoeopathy, Kolkata.	Member-Secretary

1.4. ADMINISTRATIVE SET UP

a) Director	Prof. (Dr.) S. K. Nanda
b) Administrative Officer I/C & Academy In-charge	Dr. Lokanath Behera
c) Dy. Med. Suptt. I/C	Dr. P. Sharma

1.5. CAMPUS

National Institute of Homoeopathy is located in the most planned and developed area of Salt Lake City of Kolkata. It is functioning in its own campus, situated on a plot of land measuring about 16.5 acres at Block-GE, Sector-III, Salt Lake, Kolkata-700106. The construction of the new academic - cum - library building has been completed and put into use. A well-built Hospital is also situated within the campus. The Hospital is expanded from its present bed strength of 100 beds to 250 beds.

For Undergraduate Students Boys' hostel, Girls' hostel and an auditorium with 500 seating capacity are available in the campus. Quarters for Residential Medical Officers are also located in the campus.

The residential campus of the Institute is located on a plot of land measuring about 10 acres at JC Block, Sector III, Salt Lake, Kolkata - 700098, in close vicinity to the main campus. An International Hostel with all modern facilities for accommodating students from abroad, separate PG hostels for boys and girls along with 23 residential quarters for the employees of the Institute is also available in the same campus. Guest house is also located in the campus.

Herbal Garden stretched over a land area about of 25 acres at Kalyani (about 60 Km. from Kolkata) is maintained by the Institute, envisaged for acclimatizing exotic species of plants, and to build a repository of authentic specimens of medicinal plants for use by students and researchers.

SECTION - 2

2.1 HOSPITAL SERVICES

Hospital is an integral part of this academic Institution. Patients suffering from different ailments are provided service at Out-patient department and serious patients that require admission to In-patient for treatment are admitted to the In-patient department which also provide scope to the graduate, Post Graduate students and Research Scholars for their clinical study, training and practice. The Out-patients and In-patients departments of this institute cater medical service to the patients at a nominal cost.

2.1.1 OUT PATIENT DEPARTMENT

The departments of Homoeopathic Materia Medica, Organon of Medicine with Homoeopathic Philosophy and Case Taking & Repertory, clinics of other departments like Surgery, Obstetrics & Gynaecology, Medicine, Ophthalmology, ENT, Paediatrics, Dentistry and Dermatology are also in service. These are supported by investigation facilities through Clinical Pathology, Radiology, Ultrasonography, ECG and Biochemistry investigations.

2.1.2 IN-PATIENT DEPARTMENT

The Institute is presently providing indoor facilities through 100 bed hospitals among which 10 beds are earmarked for Surgery and 10 for Maternity. As this is an academic Institution, patients suffering from different ailments are admitted for treatment purpose as well as for clinical training to the Undergraduate and Postgraduate students.

The Institute has a fully equipped operation theatre. Apparatus/instrument, such as pulse oxymeter, diathermy, endoscopic machine, instrument for laparoscopic surgery, Eco-Cardiogram, TMT machine, portable ECG and portable X-ray etc., have been introduced in the operation theatre. The Institute has a labour room and also provides antenatal and postnatal care to the mother and child. Six bedded Paediatrics unit has been maintained. Hospital expansion to 250 beds has been completed.

2.2 SPECIAL CLINICS

- | | |
|---------------------|----------|
| ❖ Physical Medicine | ❖ Eye |
| ❖ Paediatrics | ❖ ENT |
| ❖ Skin | ❖ Dental |

2.3 HOSPITAL MANAGEMENT

Sl. No.	NAME OF THE DOCTOR	DESIGNATION	QUALIFICATION
1.	Dr. P. Sharma	MO, Deputy Medical Superintendent, I/C	BHMS, MD (Hom)
2.	Dr. Lalith Singh	RMO	BHMS, MD (Hom.)
3.	Dr. T. Austin Jose	RMO	BHMS, MD (Hom.)
4.	Dr. T. K. Sarkar	MO	B.Sc., BHMS, MD (Hom.)
5.	Dr. N. Priyadarshini	MO	BHMS

2.4 RESEARCH ACTIVITIES

The Research Wing of the Institute is conducting Clinical Research on the following:

- a. Thyroid Diseases
- b. Psoriasis
- c. Spondylosis
- d. Cancer

2.5 PERIPHERAL MEDICAL SERVICES

Every year the Institute organises a medical camp at Gangasagar Mela during Makar Sankranti in South 24 Parganas, District (W.B.) to provide Homoeopathic treatment on the spot to ailing pilgrims coming from all over the country. One peripheral OPD at Kalyani in Nadia District (WB) is running in full swing.

SECTION-3

3.1 LIBRARY & INFORMATION SERVICES

Library & Information Service Division was established in 1978 to act as an aid for the development of research and training in Homoeopathy. It has the necessary infrastructure and facilities including electronic information systems to meet the requirement of all students/researchers/faculty members of the Institute and enthusiasts from outside also. Internet service facility is also available in this division. Selective Dissemination (SDI) service, Reprography, Binding, Photography, Ideography etc., are also provided.

The book collection of the library is currently 21,242 inclusive books of Book Bank. Out of which Homoeopathic Text books 15,300, reference homoeopathic books 3,382, allied books 992 and other allied text books 7,440 are available. 2,560 books are available in the Book Bank. 75 rare homoeopathic books published around nineteenth century are available. Nearly 1,502 bound Medical Journals are available in the library. The Institute subscribes for 11 Indian journals

along with 09 foreign journals regularly and 1,502 bound volume journals are available. 30 complementary Journals are also received by the Institute. The Institute is provided with LAN facility along with Broadband Internet connection. Through this, the services rendered by different departments were improved, and now it is possible to share the same with outside world also. A cybercafé is maintained for the students. The Institute is accessible to National Knowledge Network (NKN), a Govt. of India initiative.

3.2 PUBLICATION

The Institute publishes a quarterly bulletin on subscription basis @ ₹ 100/- (Rupees One Hundred only) per bulletin incorporating scientific articles by the faculty members, Postgraduate trainees, interneers and distinguished guest authors. The bulletin has the International Scientific Serial Number (ISSN 0972-6276).

SECTION-4

4.1 SEMINARS AND WORKSHOPS

A well-equipped Seminar Hall is available for holding seminars and clinical workshops. The different departments are conducting regular weekly seminars on important topics and clinical case presentations where the Postgraduate trainees, interneer and faculty members take active participation. Time to time special seminars/workshops are being conducted where some eminent teachers/homoeopaths from different parts of country present their views and share their experiences with the Postgraduate trainees and faculty members. The Institute conducts Reorientation Training Program in different subjects of Homoeopathy as well as CME programme from time to time.

SECTION-5

5.1 TEACHING ACTIVITY

Since December 1987, the Institute has been conducting regular Degree course in Homoeopathy viz. Bachelor of Homoeopathic Medicine & Surgery (B.H.M.S) affiliated to the University of Calcutta. BHMS Students from 16th batch onwards have been admitted under The West Bengal University of Health Sciences.

From the session 1998–1999 the Institute is conducting Postgraduate Course viz. Doctor of Medicine in Homoeopathy [M. D. (Hom.)] in three subjects namely in Materia Medica, Organon of Medicine & Homoeopathic Philosophy and Case Taking & Repertory affiliated to the University of Calcutta. From 6th batch, 2004-2005 onwards, the Course is affiliated to The West Bengal University of Health Sciences. MD (Hom) in Practice of Medicine, Paediatrics has been introduced from 2009-10 and MD (Hom) in Homoeopathic Pharmacy has been introduced from 2010-11. Both BHMS and MD (Hom) courses are as per the Central Council of Homoeopathy regulations.

5.2 TEACHING FACULTY

SUBJECT	FACULTY MEMBER	DESIGNATION	QUALIFICATION
ANATOMY	1. Dr. Gautam Ash 2. Dr. K. Vijay Ananth	Professor Lecturer	B.H.M.S., MD (Hom) B.H.M.S., MD (Hom)
PHYSIOLOGY & BIO-CHEMISTRY	3. Dr. A. K. Choudhury 4. Dr. Shishir Singh	Reader Lecturer	M.B.B.S., MD B.H.M.S., MD (Hom)
HOMOEOPATHIC PHARMACY	5. Dr. Dilip Panakkada 6. Dr. Gitasri Pal 7. Dr. Manoharan Raja	Professor Reader Lecturer	B.Sc, B.H.M.S., MD (Hom) B.H.M.S., MD (Hom) B.H.M.S., MD (Hom)
ORGANON OF MEDICINE WITH HOMOEOPATHIC PHILOSOPHY	8. Dr. Subhas Singh 9. Dr. Indrani Chakravarty 10. Dr. Gobind Narayan Gupta 11. Dr. Sayed Afsar Ali	Reader Lecturer Lecturer Lecturer	B.H.M.S., MD (Hom) B.H.M.S., MD (Hom) B.H.M.S., MD (Hom) B.H.M.S., MD (Hom)
MATERIAMEDICA	12. Dr. Abhijit Chattopadhyay 13. Dr. Usha Uchat 14. Dr. Chintamani Nayak 15. Dr. Swapan Paul 16. Dr. Pratima Pal	Professor Reader Lecturer Lecturer Lecturer	B.H.M.S., MD (Hom) B.H.M.S., MD (Hom) B.H.M.S., MD (Hom) B.H.M.S., MD (Hom) B.H.M.S., MD (Hom)
PATHOLOGY	17. Dr. Kumaravel. V	Lecturer	B.H.M.S., MD (Hom)
FORENSIC MEDICINE & TOXICOLOGY	18. Dr. S. K. Nanda 19. Dr. Avijit Shee Burman	Director Reader	B.H.M.S., MBA, MD (Hom) B.H.M.S., MD (Hom)
PRACTICE OF MEDICINE	20. Dr. Debasis Basu 21. Dr. Gautam Pal 22. Dr. Subhash Chaudhary	Professor Lecturer Lecturer	M.B.B.S., PhD (Med) B.H.M.S., MD (Hom) B.H.M.S., MD (Hom)
COMMUNITY MEDICINE	23. Dr. Prasanta Rath	Lecturer	B.H.M.S., MD (Hom)
REPERTORY	24. Dr. Lokanath Behera 25. Dr. Jitendra Kumar	Lecturer Lecturer	B.H.M.S., MD (Hom) B.H.M.S., MD (Hom)
OBSTETRICS & GYNAECOLOGY	26. Dr. Ompriya Mishra	Lecturer	B.H.M.S., MD (Hom)
SURGERY	27. Dr. Ram Krishna Ghosh	Lecturer	B.H.M.S., MD (Hom)
PAEDIATRICS (PG)	Dr. Gautam Ash (Addl. Charge)	Professor	B.H.M.S., MD (Hom)

SECTION-6

6.1 ABOUT BHMS COURSE

The Institute is conducting the 5½ years Degree Course in Homoeopathy viz., Bachelor of Homoeopathic Medicine and Surgery (B.H.M.S). The Institute is affiliated to The West Bengal University of Health Sciences, Kolkata.

6.1.1 COURSE OF STUDY

The B.H.M.S Degree Course comprises of a course of study (full time) consisting of curriculum and syllabi, prescribed by the Central Council of Homoeopathy, New Delhi, and provided in the regulations of The West Bengal University of Health Sciences, spread over a period of 5½ years. Each student has to undergo compulsory rotatory internship of one-year duration after passing the final Degree Examination as prescribed in the Homoeopathy Degree (B.H.M.S) Regulations 1983 of CCH. The Internship shall be undertaken at the Hospital attached to the Institute only.

College hours will be notified from time to time. The 2nd, 3rd and 4th year B.H.M.S students shall attend the outdoor / indoor for clinical classes.

6.1.2 ELIGIBILITY

As prescribed for National Eligibility - Cum - Entrance Test (NEET), (UG) Session 2017-18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday). The candidate must have qualified National Eligibility - Cum - Entrance Test (UG) Session 2017-18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday).

Age as prescribed for National Eligibility Cum Entrance Test (UG) Session 2017-18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday).

6.2 SEATS AVAILABLE

Total 93 (Ninety-Three) seats are available for admission to the 5½ years B.H.M.S. Degree Course at NIH for the academic session 2017-2018. **Counselling/admission in these seats to the session 2017-2018 shall be conducted only after getting necessary permission from Govt. of India.**

The breakups of these 93 seats are mentioned in the table below. The Director, NIH reserves the right to re-distribute seats to various category of candidates as per the instruction of the Govt. of India.

Mode of filling up	No. of Seats	Remarks
National Eligibility cum Entrance Test 2017-18	63	These seats shall be filled up through National Eligibility Cum Entrance test (UG) Session 2017-18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday)
Nominees from States/Union Territories	14	These seats will be filled up by the Central Govt. Nominees from amongst the deficient States. Any vacant seats arising out of these 14 seats due to non-availability of candidate shall be filled up from the merit list of the candidates appeared for National Eligibility - Cum - Entrance Test (UG) Session 2017-18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday).
Govt. of Sri Lanka	10	These seats shall be filled up by the Nominees of Govt. of Sri Lanka. Any vacant seats due to non-availability of Sri Lankan Nominees shall remain vacant and cannot be filled up by any other category of candidate.
BIMSTEC Nominees	05	These seats are earmarked for candidates from Bay of Bengal Initiative for Multi Sectoral Technical and Economic Cooperation (BIMSTEC) Countries, to be filled up through diplomatic process by the Indian Council for Cultural Relations (ICCR), Ministry of External Affairs, Govt. of India.
Foreign Nationals	01	01 seat is earmarked for Foreign Nationals under self-financing scheme to be nominated by the Ministry of AYUSH, Govt. of India

Foreign nationals nominated for the course has to produce equivalence certificate from competent authority regarding their eligibility. [In case of any dispute about equivalence, the matter will be decided by prior reference to University and appropriate authority. Any fees / charges in this regard will not be borne by the Institute.]

14 (fourteen) seats are allocated amongst the nominees of States/Union Territories as indicated in the table below. This nomination formality is subject to modification by Govt. of India.

SL No.	Name of State/UT	No. of seats
1	Meghalaya	02 seats
2	Mizoram	02 seats
3	Nagaland	02 seats
4	Tripura	02 seats

5	Sikkim	01 seat
6	Jammu & Kashmir	01 seat
7	Manipur	01 seat
8	Andaman & Nicobar Islands	01 seat
9	Dadra & Nagar Haveli	01 seat
10	Daman & Diu	01 seat
	Total	14 seats

The states / UT's shall nominate only such candidates those who have qualified National Eligibility - Cum - Entrance Test (NEET) 2017 - 18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday). Such nominations shall reach the Director, NIH within the prescribed date. The candidates nominated against the above category must fulfil eligibility criteria prescribed by National Eligibility - Cum - Entrance test (UG) Session 2017-18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday). The unutilised seats from the above quota may be filled from amongst the candidate's based upon the merit list of National Eligibility Cum Entrance test (UG) Session 2017-18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday) subject to approval of the Ministry. Number of seats earmarked for states / UT may vary as per the Govt. of India order prevalent at the time of admission.

Candidates who are desirous of availing the reservation facilities under SC/ST/OBC/OH quota are required to enclose self-attested photocopy of their SC/ST/OBC/OH certificate issued by competent authority in prescribed format (as per National Eligibility Cum Entrance test (UG) Session 2017-18).

In addition to this OBC candidates has to furnish a self-declaration that he/she does not belongs to the creamy layer of the society (as per National Eligibility - Cum - Entrance test (UG) Session 2017-18). Candidates from creamy layer and do not come under Central list are advised to mention their category as General.

The reservation in admission shall be applicable as per the Govt. of India Reservation policy prevalent at the time of counselling/admission.

6.3 PROCEDURE FOR APPLYING

Admission Notice shall be published in *Employment News* and leading newspapers and Institute's website: <http://www.nih.nic.in>. Application is to be made in A4 size paper according to the prescribed proforma from candidates intending to appear in counseling after qualifying in National Eligibility - Cum - Entrance test (UG) Session 2017-18 conducted by Central Board of Secondary Education on 7th May, 2017 (Sunday).

APPLICATION FEES/APPLICATION PROCESSING FEES:

Filled in application [in candidate's own legible handwriting] is to be sent along with a Demand draft for ₹ 1000/- (Rupees One Thousand only) drawn in any nationalized Banks in favour of "**Director, National Institute of Homoeopathy**", payable at **Kolkata (IPO/Cheque/Cash/Money Order will not be accepted)**. Application fees once paid will not be refunded under any circumstances.

Candidate belonging to SC/ST categories, demand draft is not required but a photocopy of the self-certified caste certificate (format prescribed by NEET 2017-18; see annexure) must be submitted with the application form.

Candidates claiming reservation under OBC category and orthopedically challenged category are required to enclose self attested photocopy of OBC certificate and orthopedically challenged certificate issued by competent authority in prescribed Proforma as that of NEET 2017-18.

The application form should be submitted in a sealed envelope superscribing "**Application form for Admission to BHMS Degree course session 2017-18. Last Date of submission 12/07/2017 (Wednesday) up to 5:00 PM**"

Candidates are required to enclosed two recent, high contrast 3.5cm X 4.5cm colour photograph, clearly showing full head, face, shoulders and both ears without wearing any cap/hat/glasses, with the application form. Both the photographs should be signed on the reverse by the candidate. Poloroid photo is not acceptable. Photograph must have been taken on or after 1st May, 2017 with a placard indicating the name of the candidate and the date of taking the photographs. Name and date of the photographs are clear and legible.

Candidate must put their full signature in all the places asked for at all the stages of admission process.

Two self addressed (six digit pin code compulsory) envelopes of size 30 cm x 20 cm and 25 cm x 12 cm are to be send along with the application form.

DOCUMENTS TO BE ENCLOSED ALONG WITH APPLICATION FORM:

Candidates are required to enclose the self-attested photocopy of the following documents along with their application form.

- i. Print copy of confirmation page of his/her Online application form of NEET 2017-18.
- ii. Admit card of NEET 2017-18.
- iii. Downloaded copy of NEET 2017-18 result sheet from the website www.cbseresults.nic.in
- iv. AADHAR Card
- v. Demand draft (original)
- vi. Caste Certificate in prescribed Proforma as prescribed by NEET 2017-18.

- vii. Certificate of locomotor disability as prescribed by NEET 2017-18. (if applicable)
- viii. Two recent, high contrast 3.5cm X 4.5cm colour photographs as prescribed above.

Note: -A candidate who claims to belong to Scheduled Caste or Scheduled Tribe or OBC community must submit self-certified photocopy of the Caste Certificate issued by competent authority in support of his/her claim as per the Proforma given in Annexure. Wherever photograph is an integral part of the certificate, the Institution would accept only self-certified photo copies of such certificates and not any other attested or true copy.

Orthopedically challenged [locomotor disability involving the lower limbs only] candidates should submit in support of his/her claim a self-certified photo copy/certified copy of a certificate in the form given in Annexure, obtained from the Chairperson of the Medical board, countersigned by the Medical Superintendent/CDMO/CMOH/Head of Hospital (with seal). But the original certificate must be submitted for verification if provisionally selected at the time of Counselling/ Admission to BHMS Degree Course.

Candidates should ascertain their own eligibility before applying. Appearing in the counseling is purely provisional and subject to confirmation of fulfilment of the eligibility criteria before actual admission (if selected).

Application Fees and/or admission Fees once paid will not be refunded under any circumstances.

Candidates who wish to be nominated for admission against the six seats (5 BIMSTEC + 1 Self finance) reserved for foreign nationals should apply to the Government of India through their diplomatic channels and not to the National Institute of Homoeopathy as Government of India makes the nominations. They are, therefore, advised to correspond with the Ministry of External Affairs, Government of India, New Delhi and not with this Institute.

Incomplete/Illegible application, application with hazy not as per specifications and application not accompanied by the necessary enclosures etc. will be summarily rejected.

6.4 PROCEDURE FOR SELECTION

Merit list of the candidates will be prepared best on the overall rank, category rank and PH rank of the National Eligibility - Cum - Entrance Test 2017-18 (NEET) conducted by Centra Board of Secondary Education on 7th May, 2017. Provisional list of candidates short listed for counselling will uploaded in the Institute Website www.nih.nic.in for information of all concern. No separate call letter, intimation, e-mail will be sent to individual candidate for appearing the counselling. Candidates are required to visit the institute website regularly to get latest information regarding selection, counselling and admission. Institute will not be responsible for non-receipt of information in this regard.

Candidates will be provisionally admitted only after verification of their eligibility and payment of necessary fees as prescribed. All original certificates / testimonials / documents will be

produced for verification at the time of counselling / admission. The date of counselling will be notified on the Institute website. On the notified date and time, the candidates must be present in person alongwith their legal guardian.

If a candidate fails to report to the Institute on the notified date and time or fails to produce the necessary documents or fails to deposit the required fee, the offer of provisional admission shall automatically be cancelled and the seat will be offered to the next candidate in the order of the merit list.

PHYSICAL FITNESS:

The candidate must not be blind (including colour blind), deaf and/or dumb (as per the syllabus and curriculum to the course prescribed by Central Council of Homoeopathy and the West Bengal University of Health Sciences). Differently abled candidates with locomotor disability of lower limbs between 40% - 70% only can apply against PH quota.

6.5 MEDICAL EXAMINATION

The selected candidates shall have to submit medical fitness certificate from any Govt. Hospital and also undergo medical examination by a Medical Board set up by the Institute, consisting of faculty members of the Institute. If, in the assessment of Medical Board a candidate is found medically unfit to be admitted to the course, he/she will be rejected and will not be admitted and the decision of the Board shall be final in this regard. In that case, in his/her place, next student in the order of merit will be admitted.

6.6 DATE OF JOINING

Admitted candidates must join classes by the date stipulated by The West Bengal University of Health Sciences for the year of admission. The admission of the candidate, who fails to join the classes on the date stipulated, shall automatically be cancelled and such seats shall then be offered to the candidates on the waiting list in the order of merit.

6.7 FEES & EXPENSES

All the selected candidates are required to pay the admission fee, course fees and other deposits, etc. as per rule in force.

All selected candidates shall pay the following fee in the form of crossed demand draft drawn on any Nationalised Bank in favour of **Director, National Institute of Homoeopathy, payable at Kolkata** on the day of admission. The fee once paid shall not be refunded under any circumstances. The fee structure of BHMS course is as follows:

	1 st BHMS 12 months	2 nd BHMS 12 months	3 rd BHMS 12 months	4 th BHMS 18 months	Internship 12 months
Admission Fees	₹ 3000.00	-	-	-	-
Caution Deposit	₹ 5000.00	-	-	-	-
Bulletin fee (for five and half years)	₹ 2,200.00	-	-	-	-
Study Tour Fee for Pharmacy. (Excess expenses is to be borne by the student.)	₹ 2000.00	-	-	-	-
Payable Yearly	-	-	-	-	-
Course fees (@ ₹ 1,250/- per month)	₹ 15000.00	₹ 15000.00	₹ 15000.00	₹ 22500.00	-
Book Bank Fee	₹ 1500.00	₹ 1000.00	₹ 1000.00	₹ 1000.00	-
Gym/Sports Fee	₹ 1500.00	₹ 1000.00	₹ 1000.00	₹ 1000.00	-
Lab/Hospital Fee	₹ 1500.00	₹ 1000.00	₹ 1000.00	₹ 1000.00	-
Library	₹ 1500.00	₹ 1000.00	₹ 1000.00	₹ 1000.00	-
Departmental fees	₹ 2250.00	₹ 1,500.00	₹ 1500.00	₹ 1500.00	-
Total	₹ 35450.00	₹ 20500.00	₹ 20500.00	₹ 28000.00	-

Hostel fee is to be paid separately at the time of admission to the Cash Section. Accommodation in Hostel shall be made depending upon the no. of vacant beds (not rooms) available and only on acceptance of Rules & Regulation of the Hostel by the Candidate as well as the Legal Guardian of the Candidate.

Hostel Rent @ ₹ 500.00 per month during 1 st , 2 nd , 3 rd , and 4 th BHMS course period & ₹ 1000.00 per month during Internship period	₹ 6000.00	₹ 6000.00	₹ 6000.00	₹ 9000.00	₹ 12000.00
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Notes:

1. The above fees are liable to be revised and such revision shall be applicable for all the students. The authorities have the right to modify/increase the fees from time to time.
2. Student has to pay the hostel rent for any period of overstay beyond the prescribed course schedule.
3. University Registration Fee/Migration Fee/Examination Fee is to be paid separately as per rule of The West Bengal University of Health Sciences.
4. Regarding Study Tour, expenses beyond ₹ 2,000/- (Rupees Two Thousand only) per student will have to be borne directly by the concerned students.
5. The Mess expenses and establishment charges as levied by the Hostel Committee constituted from amongst the students are to be borne by the inmates of the Hostel apart from the above fees.
6. **The fees and other charges including hostel rent once paid shall not be refunded even if a student leaves the Institute for any reason. No correspondence in this matter shall be entertained.**
7. A student after completion of the course may claim for the balance of caution money, if any. After deduction of the charges the same shall be refunded to him/her.
8. The caution deposit will be refunded to the students without interest on request when she/he finally leaves the Institute after studies. **Students are advised to preserve their original deposit receipts carefully for cancellation against the refund of the caution money.**
9. The prescribed fees are to be paid at the beginning of every academic year. Failure to pay the annual fees on or before the stipulated date shall invite late fine @ ₹ 75.00 (Rupees Seventy Five only) per day.
10. The hostel accommodation shall be provided only on availability of seats. Institute has the right to refuse hostel accommodation to any candidate. Candidates shall have to pay the hostel fees for the whole year at a time in advance (one and half year for 4th BHMS) at the beginning of each session.
11. At present hostel facilities are not available. On successful counseling and subsequent admission, students have to make their own arrangement for their boarding and lodging during the duration of the course at their own cost and convenience.
12. Each candidate at the time of admission has to execute one duly **notarized bond of ₹ 50,000** (Rupees Fifty thousand only) as compensatory bond amount which she/he has to pay to NIH in the event of course discontinuation at any time before the completion of the course. In case the student is a minor then the bond is to be executed by his / her parent or legal guardian. The Notarized bond is to be made on **₹ 100/- (Rupees One hundred only) non judicial stamp paper**. The format of the bond is mentioned at Annexure.

ORIGINAL TESTIMONIALS TO BE SUBMITTED AT THE TIME OF ADMISSION:

1. Nationality Certificates or Photocopy of the valid passport/Domicile certificate/Birth certificate self-attested.
2. 10th standard admit card, mark sheet, Pass certificate.
3. 12th standard admit card, mark sheet, Pass certificate.
4. Print copy of confirmation page of his/her online application form of NEET 2017-18.
5. Admit card of NEET 2017-18.
6. Download copy of NEET 2017-18 result sheet from the website www.cbseresults.nic.in
7. AADHAR Card.
8. Demand draft towards admission fee.
9. Conduct/character certificate from the head of Institute last attended.
10. Transfer certificate from Institute last attended. (if applicable)
11. Caste certificate. (if applicable) in prescribed Proforma as prescribed by NEET 2017-18.
12. OBC validity certificate (if applicable).
13. Certificate of locomotor disability as prescribed by NEET 2017-18.
14. Migration certificate (if applicable) issued by the respective University/Board.
15. Medical fitness certificate/Orthopedically challenged certificate.
16. Six Passport size photographs duly signed by the candidate him/herself.
17. Signed Bond as per annexure. (one set)
18. Anti-Ragging Affidavit online.
19. Self-Educational Gap Affidavit.
20. Any other relevant document.

Note- *Two sets of self-attested photocopies of the above certificates and testimonials are to be submitted at the time of admission alongwith original certificates for verification.*

SECTION 7

7.1 INSTITUTE REGULATIONS

Candidates are required to follow the rules and regulations of the Institute and shall also abide by the regulations of the University and they shall not make any correspondence individually or collectively with higher authority directly without prior permission of Director of the Institute. Any communication with any other outside authority must be submitted through the Director, NIH, who will forward these if considered desirable. They should obey the instruction of Academy In-charge/Hostel In -charge/ other faculty members during their course.

7.2. VACATION

In an academic year the total number of vacation days will be as per CCH guidelines and that will be adjusted as Puja and summer vacations etc. by the Authority.

7.3. INTERNSHIP TRAINING

The training will be based on the Homoeopathy (Under Graduate Degree Course) B.H.M.S. Regulation 1983, as amended from time to time issued by the Central Council of Homoeopathy and the syllabus adopted by The West Bengal University of Health Sciences, Kolkata. One-year compulsory rotatory internship is the part of 5½ years BHMS Degree course.

7.4 CANCELLATION OF STUDENTSHIP

The Director, NIH, Kolkata may at any time before completion of the under graduate course either by his own motion or on the application of any person, after due and proper enquiry and after giving the person one week time, from the date of the receipt of the show cause notice to submit written explanation and or a personal hearing, order the cancellation of admission to the under graduate course if in his opinion such candidates had furnished false or incorrect information to this Institution at the time of admission or in the documents attached or involved in any activity that affect the image/reputation of the Institute or any misconduct with seniors/ staff/patients.

7.5 ATTENDANCE

As per the University Regulations, no candidate shall be permitted to appear in any of the University examinations unless he/she is having minimum of 75 % of attendance in theory classes and 80 % in practical /clinical/tutorial classes.

Anybody found violating the rules or doing any malpractice shall be dealt with severe punishment as decided by the Authority. All candidates must be punctual in attending classes

and OPD, IPD duties as assigned by the Institute authority. Attendance at College examinations and marks obtained at these examinations will be taken into consideration in assessing progress of a student in his/her studies.

There exist no provision to relax the attendance or give any other advantage to female student who become pregnant during studentship of BHMS or MD Home course. The Regulation for the conduct of said courses will be equal for both genders.

SECTION-8

8.1. GENERAL DISCIPLINE

Although discipline cannot be contained in a few days but yet the following rules are set to guide what can, should or must be done or not to be done to maintain discipline in the Institution by the student(s). All Students shall comply with the Rules, Regulations and general discipline of the Institution, failing which appropriate administrative and/or legal action shall be initiated against the concerned student(s), even it may lead to expulsion of the student(s) from the Institution without any further notice or any compensation in lieu thereof.

2. Every student shall familiarise himself/herself with the rules and regulations laid down by the Institute and also formulated and announced by the authority from time to time. Students are expected to behave with dignity and decorum and in conformity with the discipline of the Institution. Students shall strive at all costs to preserve the ethos of the institution and promote its image and status by their performance, behaviour and conduct.
3. All the candidates shall furnish particulars name/address/contact telephone number(s)/ Email ID etc., of their father/ legal guardian for official correspondence and of local guardian to whom Institute shall contact in case of emergency and as and when required. In case there is any change in above address, they shall inform in writing to the Academic Section immediately for correction in the office records.
4. Students shall dress decently and present themselves neat and tidy whether inside or outside the Institution. A modern outfit which shall distract the attention of others is strictly prohibited. When the students are in the laboratory for practical classes or in the hospital in OPD/IPD for clinical classes he/she shall wear neatly pressed washable Doctor's **Apron**. The identity card should be always displayed on the Apron and also shall be equipped with own dissection set, stethoscope, knee hammer, pen, pencil, eraser and torch etc.
5. No student shall indulge in any act of sexual harassment of any women. Sexual harassment means and includes such unwelcome sexually determined behaviour (whether directly or by implications) as behaviours (whether directly or by implication) as:-
 - (i) Physical contacts and advances;
 - (ii) A demand or request for sexual favour;

- (iii) Sexually–coloured remarks;
- (iv) Showing pornography;
- (v) Any other unwelcome physical, verbal or non- verbal conduct of sexual nature.

A student found guilty of sexual harassment shall be liable to receive the following Penalties:

- | | |
|--|---|
| 1. Warning | 2. Written apology |
| 3. Bond of Good Behaviour | 4. Debarring entry into a Hostel/
Campus |
| 5. Suspension for a specified period of time | 7. Debarring from examinations |
| 6. Withholding results | 9. Denial of admission |
| 8. Expulsion from Institute | |
5. Students shall refrain themselves from disfiguring the walls and furniture, and from other objectionable practices. Postering, damaging and/or destroying the property of the Institute either wilfully and/or negligently by any student shall attract severe punishment and repairing of damage by the parents concerned. The Director/Institute authority may also impose collective fine on students to make good the loss.
 6. Students shall refrain themselves from any form of indiscipline and misbehaviour which shall lead to unbecoming of members of the medical profession.
 7. Regular and punctual attendance at lectures, demonstrations, practical/clinical classes and class examinations, etc. shall be compulsory. As per the University ordinance, no candidate shall be permitted to appear in any of the examination of the programme of “The West Bengal University of Health Sciences”, until and unless he/she secure minimum 75% attendance in theory and 80% attendance in practical, before being allowed to appear in the University examinations. Students, whose progress and conduct are not considered satisfactory, shall not be allowed to stay/continue his/her study in this institute. Recommending a student’s application to appear for any University’s examination shall depend upon his / her satisfactory progress and required attendance.
 8. Students shall not be permitted to attend class, other than their own without the special permission of concerned faculty.
 9. Any breach of discipline shall be suitably dealt with. Serious lapses of discipline and conduct shall render the student’s name liable to be struck off from the roll of the Institute. If, in the opinion of the Director, a student is not likely to be benefitted by his/her continuing in the Institute or if his/her continuance is considered to be detrimental to the best interest of the Institution, the authority may order such a student to leave the Institution. In such cases fees paid by the student shall not be refunded. The Director’s decision in this regard shall be final.
 10. Students shall not remain absent from duty/classes, other academic and clinical activities and examination without the prior permission of the Academic In-charge/Director. Such absence without leave shall lead to loss of term. Unauthorised absence or irregularity;

habitual late coming; disobedience or objectionable behaviour of any kind shall result in expulsion of the student from the Institution.

11. Taking leave during the regular classes is discouraged. However; students required for taking leave shall mention the reason and shall apply with a letter from Parent/legal guardian to the Director, NIH through the Academic In-Charge. Application shall be sent well in advanced. Students requiring leave for taking part in sports or games on behalf of the college shall apply to the Director through the Academic In-charge. Application should be sent well in advance.
12. A student absenting from the Institution for more than 10 consecutive days inclusive of Sundays when the classes are in progress, he/she shall be liable to have his / her name removed from the rolls, unless the student satisfies the director within a week thereafter assigning valid reasons for absence.
13. Since the period of Internship is the part of training of BHMS course, these rules and regulations of the Institution also shall be applicable Internees.
14. Possession and/or use of alcoholic beverages; firearms/combustible articles/explosives or any lethal weapons and/or possession/use of hallucinogenic drugs and smoking in the Institute/hostel/hospital premises are strictly prohibited. Possessing/ using any addicting agent or narcotic substances in any form; gambling and loitering around; especially under the influence of alcohol is strictly prohibited within the institute premises. Chewing gum, bubble gum, pan or pan masala and spitting on the wall/floor are also strictly prohibited in the Institute premises. Anyone found violating them shall be dealt with suitable punishment; it may even result in expulsion of the candidate from the Institute without any further notice.
15. Care shall be taken to keep the surroundings clean, waste paper and litter should be consigned to dustbin.
16. No Society, Union or Association of the students shall be formed in the Institute and no outsider shall be invited to address a meeting without prior permission of the Director, NIH.
17. Director or any official nominated by the Director shall preside over the debates and other Institute meeting.
18. Students are expected to volunteer themselves for Drug Proving, under the supervision of faculty members.
19. They shall be assigned to present papers in clinical meetings/ journal clubs/seminars under the supervision of senior faculty members.
20. It is imperative for a student to take active part in Medical camps organised on holidays and/or in week days, Research projects/Community health services etc. under supervision of senior faculty members of this Institution and/or under individual authorised by Director, NIH.

21. The hostel and mess shall have its own rules and regulations which shall be strictly adhered to. Every student shall observe rules and general discipline of the institute failing which his/her name is liable to be removed from the institute rolls. At the time of admission to the institute, the students and parents/ legal guardian shall sign a declaration that his/her child/ward shall abide by all the rules and regulations of the institution.
22. Students shall not leave the institute/hostel premises without proper prior permission from the authority of NIH and shall not involve in any activity which is detrimental to the interest of the institute and/or bring disgrace for the institute and its authorities, shall not affect his/her studies or studies of other students, at the same time dangerous to his/her life and/or to the life of any member of this institute.
23. The students shall clear all the dues before filling the application form for University examinations, failing which the form shall not be submitted to the University. Academic certificates, like bonafide certificate, certificate of Internship completion etc., shall be issued only after the receipt of 'No Dues Certificate' from the in-charges of the respective sections.
24. All complaints, communications regarding the Institution shall be addressed to the Director, NIH only. Application /letter shall be signed individually. No Application/letter signed collectively addressed to the authority shall be entertained by this Institution. No letter /complaints shall be sent to the higher authority or he/she shall not meet any political person(s)/give interview to any media or invite any media personnel to the institute premises without the knowledge of the Director/Institute Authority. Any student infringing this rule shall be dealt with appropriate disciplinary action as decided by Director, NIH.
25. The Institution attaches equal importance to conduct, discipline and studies. Parents and students shall have to extend their fullest co-operation by adhering to the code of conduct formulated by the Institution from time to time.
26. Students shall attend the Institution on the reopening day after vacation. Excuses like minor illness and non-availability of Rail-way/Air tickets shall not be accepted in attending the college after this date.
27. Students shall not interfere in any way with the studies of other students. They shall be polite to fellow students and workers of the Institute. Misbehaviour with any of the staff member (teaching or non-teaching) of the institution shall be dealt seriously.
28. Every student on admission shall get an identity card, which he/she shall produce whenever demanded. The identity card shall have to be surrender after completion of course; so that academic section can finally issue the no due certificate to the concerned student.
29. **Original certificates shall be kept in office for verification** and shall be returned to the student only after getting verified by competent authority.
30. For all legal matters/ legal proceedings in respect of any matter(s) claiming or disputes arising out of rule provisions of this prospectus, application process, conduct of examination

and admission to this institution shall fall within the jurisdiction of **Kolkata (West Bengal) only and Courts at Kolkata shall have sole and extensive jurisdiction.**

31. Students shall use only refined and decent language in the Institute premises. They shall not shout and disturb the silence and decorum of the institution.
32. Strict adherence to the internet utilisation policy shall be binding for all students.
33. All admissions in this Institute shall be provisional. In case any candidate is found to have submitted false /fabricated/tampered documents , information/ certificate etc. and/or is found to have concealed or withheld any information at the time of admission to this institute and /or afterwards and if any student found signing for some other's attendance in the class/during internship and/or arranging someone to sign on behalf of him/her in the attendance register in his/her absence, then he/she shall be debarred from admission to the course /continuing studentship in this Institute. Any other disciplinary action that may be considered appropriate by the Director of the Institute shall also be taken against him/her which may include criminal prosecution; the admission shall be automatically cancelled forth with irrespective of the stage at which the error discovered.
34. No candidate enrolling him /her to the course of study at this college shall pursue another course of study (Regular and/or through Correspondence) run by any other college/Board/ university simultaneously. And shall not accept any part/full time employment in private or Govt. organisation during perusing his/her studies in this institute. He/she also shall not attend any body's private chamber/clinics during college hours or outside the college hours.
35. It is required that, the candidate/the father or legal guardian of **the candidate shall disclose any major ailments** (psychological/physical) the candidate had suffered in past or has been suffering from at the time of admission to this Institute.
36. The Institution shall not hold itself responsible for debts incurred by the students and getting involved in illegal/immoral activities. Any student(s) found getting involved in illegal/immoral activities shall be dealt with appropriate disciplinary action as deemed fit.
37. Function/parties / picnic / excursion shall not be arranged by the students without prior permission. For all functions/parties (within and/or outside institute/hostel premises) involving members from both hostels/college, permission shall be obtained from the Director, NIH through the Hostel in-charges/Academy In-charge. A senior member of the staff shall be present at all such functions/parties. The function/parties shall be over by 09.00 p.m.; loud music and unwanted noise shall be strictly prohibited in the institute premises as it will cause inconvenience to the patients staying at in-patient Dept. and neighboring private and Govt. colonies.
38. The Institution library and book bank has many books on various subjects and the student may borrow books from the library/book bank as per library rules. Strict discipline shall be maintained within the library. No one shall carry any bag/packet/personal belongings/

books inside the library and at the same time shall not damage the library books or take away books without proper permission from appropriate authority of the institute library. At the same time each library user shall take care so that no one else gets distracted from their studies in the library due to his /her activities inside the library or within reading room.

39. College hours shall be notified from time to time. The 2nd, 3rd and 4th year B.H.M.S students shall also attend the outdoor / indoor, clinical classes. The medium of University and Institute Examinations and Teaching shall be in English for the course.
40. The academic section will cater to the needs of the students between 2.00 p.m. to 4.00 p.m. only on working days for academic matters.
41. The fees and other charges including hostel rent once paid shall not be refunded even if a student leaves the Institute for any reason. No correspondence in this matter shall be entertained.
42. The prescribed fees for the term shall be paid at the beginning of every academic session. Failure to pay the term/annual fees on or before the stipulated date shall invite suitable financial penalty @ 75/- (Rupees Seventy Five only) per day.
- 43. No candidate shall individually and/or collectively interfere and/or prevent the normal functioning of academic activity; general administration and/or functioning of hospital (OPD/IPD) affecting patient care. If anybody attempts to violate this, appropriate administrative and/or legal action shall be initiated against the concerned student(s), and even it shall extend up to termination of studentship from this Institute.**
44. Candidates from BIMSTEC countries sponsored by ICCR/joined through self-finance scheme/foreign nationals and the nominees from states and Union territories admitted to this Institute shall not indulge in any activities or otherwise which is detrimental to the interest of this institute and against the law of the land. Any student infringing this rule shall be dealt with appropriate legal and disciplinary action as decided by Director, NIH.
45. Breakage register is maintained by the different department laboratories of the academic section and with the hostel in-charge. Student can claim the refund of balance amount from the caution money after the completion of the course, the balance of caution money, if any, after deduction of the charges due shall be refunded and the refund shall be made on completion of course, subject to clearance from respective departmental heads/in-charges.
46. Student who passes out after completion of internship can claim the refund of caution money within one year from the date of passing and has to produce the original receipt issued by accounts section of this institute at the time of admission, failing which no application shall be entertained. At the time of refund of money a candidate shall be required to produce a 'No Dues Certificate' in prescribed proforma available with the academic section. Caution money shall be refunded only after completion of BHMS Course

without any interest.

47. Every student shall familiarise himself/herself with the rules and regulations laid down by the Institute and also formulated and announced by the authority from time to time.
48. In all matters, whether covered or not in the existing rules, the decision of the authority of this Institute shall be final. Foreign students perusing their course are required to produce the photo copy of the visa and passport to be entitled for scholarship and as and when required.
49. The rules are subject to change in accordance with the decision of the Institute authority/ Director from time to time. The authority of NIH reserves the right to make any addition to or omission from or alteration in the above rules and regulations including fee structure without prior notice.
50. **Admission to the BHMS course in this Institution shall be treated as consequential of acceptance of rules and regulations mentioned above which was thoroughly read, understood and accepted by the student and his/her father/Legal Guardian.**

8.2 GENERAL RULES OF THE HOSTEL

1. Institute is having its own hostel building within the premises for both boys and girls. Allotment of seats shall be made only on availability basis. Institute reserves the right to refuse hostel accommodation to any candidate. The residents of the hostel shall follow the hostel rules strictly as given below.
2. The Mess expenses and establishment charges as levied by the Hostel Committee constituted from amongst the students are to be borne by the inmates of the Hostel apart from the above fees.

The fees and other charges including hostel rent once paid shall not be refunded even if a student leaves the Institute for any reason. No correspondence in this matter shall be entertained.

The students at the time of admission to the hostel shall show the receipt(s) of the hostel fee & room rent paid to the hostel in-charge to his satisfaction and unless and until it is done, the occupancy of any accommodation with in hostel shall not be allowed.

3. Every candidate to get admitted to the Institute hostel shall make an application in duplicate at the beginning of the academic session in the prescribed application form available with the hostel in-charge.
4. Seats are allotted on the basis of the criteria / procedure laid down by the authorities from time to time. The hostel in-charge shall allot the seats to the students (depending on the size of the room) as per his/her discretion. In the event of any dispute/problem the decision of the authority shall be final. No change of room shall be allowed after its allotment and any change shall be made as per the discretion of the hostel in-charge. **No claim for single room or preference for room or roommate shall be considered.**

5. All out-station candidates, at the time of admission shall furnish particulars [name/address/contact telephone number(s)/Email ID etc.] of their local guardian responsible to the parents, to whom authority could contact in case of emergency or otherwise and intimation could be sent whenever the parents/legal guardian could not be contacted. The local guardian must be a responsible person; he/she shall not be any student who is pursuing his/her studies in this institute. Students joining the Institute from Foreign Countries/outside States/ Union Territories shall be given preference in allotment. The allotment to the local candidates shall be considered on the merit basis, in each case by the Institute authority.
6. Hostel inmates shall maintain the notified hostel/mess timings. No food shall be served after the timing announced. No food shall be provided to be consumed inside the hostel rooms. The boarders shall take it in the dining hall of the hostel only. Dining in the hostel mess (meals) shall be compulsory for all boarders. Cooking in the hostel by hostel inmates is strictly prohibited; under no circumstances private preparation of food in their respective rooms shall be permitted. Anyone found violating them shall be penalised accordingly. They shall also have to abide by any other orders issued by the authority of this Institute in regards to hostel rules from time to time.
7. Silent hours of the hostel shall be maintained between 9 pm to 7 am, the next day morning. During this time there would be perfect silence in the hostel. During study hours of the hostel in the evening, no one is allowed to enter any others' room than the allotted one and/or shall not disturb study of any other student.
8. Indulgence to any misconduct, violence or ragging collectively or individually in any form shall render themselves liable to cancellation of their allotment as well as disciplinary and legal action as deemed fit.
9. Students shall responsible for cleanliness of their rooms and their personal cleanliness. Bathrooms, corridors and surrounding areas and other areas of common use and particular attention shall be given to flushing. It shall be ensured that water is not splashed all over the bathrooms and rooms are kept neat and clean. Students shall not throw litter in the areas surrounding the hostel. Waste materials, waste paper and litter shall be consigned to dustbin placed inside the hostel for this purpose.
10. Each boarder shall check the furniture & electrical fittings in his/her room at the time of occupation and take over the furniture & fittings in writing which shall be returnable at the time of vacating the room. Residents shall be held fully responsible for any loss or damage to the electrical fittings; furniture etc., in their room(s). Any loss or damage shall be borne by concerned boarder as assessed by the stores officer/hostel in-charge.
11. No electrical /civil alteration in the room shall be allowed. Use of heater/tape recorder/refrigerator/any other electrical devices and unauthorised electrical gadgets shall not be permitted in the rooms. Any tampering with electrical fixtures shall be treated as wilful damage to the hostel property. Accordingly necessary disciplinary action against the candidate shall be taken as decided by the Institute authority.

12. All lights and fans shall be switched off before leaving the room, failing which fine shall be imposed for each item found to be switched on, when the room is locked.
13. Residents in their own interest are advised not to keep any expensive items/gold jewellery or any other valuable commodity with them in their rooms. They shall take due care of their belongings and deposit money in the Bank. Authority shall not be responsible for any loss / theft etc. of any articles/belongings of the boarders by any means. Students shall keep their belongings locked and lock their rooms when they go out. Any loss or property shall be reported to the hostel-in charge immediately. However, the hostel authorities shall not be responsible for any loss of properties of the inmates.
14. Each boarder shall sign their attendance between 07.30 -08.00 pm under supervision of the monitor/monitress. Attendance register will be available with the security personnel posted at hostel get which could be checked by the institute authority as and when required.
15. Hostel inmates shall render themselves liable to cancellation of their allotment, without calling for further explanation, if they are found absent from hostel unauthorised and attendance at the hostel is found poor.
16. Hostel inmates shall intimate the monitor/monitress /hostel in-charge prior to their absence. Room keys shall be handed over to the hostel in-charge while going on vacation/ leave.
17. **Subletting the room and/or overstay shall not be allowed. In case of subletting, the allotment of the room shall be cancelled forthwith and at the same time a penal rent of 200/- (Rupees Two hundred only) per day shall be charged from the student from date of allotment.**
18. Guests/visitors shall not be allowed to stay within the hostel premises or enter inside the room of the inmates. No student shall bring guests/visitors to his/her room. Guests shall only be allowed to visit the students during specified visiting hours which shall be notified from time to time. No unauthorised person/salesmen or outsiders shall be allowed to enter the hostel premises. No student shall permit any stranger / friend / relation / unauthorised person to live in his / her room even for a short period and if found so, it shall be liable for serious action against him/her including expulsion from the hostel. Any unauthorised person found inside the hostel premises shall tantamount to trespassing and criminal proceedings shall be initiated against that individual as per Law of the land.
19. Every student before admission to the hostel shall give an undertaking that he/she shall not keep any unauthorised person, in their / his/her room and that if he /she is found keeping such a person, he /she shall be liable for disciplinary action.
20. Registers shall be maintained in the visitors' room. All particulars of the guests and visitors shall be entered in the register including names, addresses, whom to visit, purpose of visit, and statement of check out and check in timings etc. Institute authority will carry out surprise checks to ascertain that no visitors/parents have entered and stayed in the hostel.

21. The Institute reserves the right to deny entry into the Hostel to visitors if their visit is likely to disturb the peace and law and order situation of the Hostel.
22. Students should live decently in the hostel so as to cause no disturbance to the neighbourhood. If any complaints are received from neighbours, the authority will take stringent disciplinary action against the concerned students.
23. The student shall reach the hostel within stipulated time i.e. 07.00 pm. He/she must sign the register on entry, kept for the purpose mentioning the cause of delay if he/she comes late or cause of going out after the prescribed timing, which will be checked periodically. Outings and shopping must be intimated to the concerned authority and prior permission must be obtained with statement of check out and check in timings failing which appropriate disciplinary action shall be initiated against the concerned student(s).
24. No resident of the hostel shall be absent from the hostel without the written permission of the hostel in-charge. Residents wishing to visit friends or relatives allowed by the parents, even on holidays, shall obtain the prior written permission of the hostel in-charge well in advance. On such days, the student must return to their hostel before 07:00 pm. Residents wishing to absent themselves from the hostel after closing time of gate (07.00 p.m.) except on duty, shall obtain permission from the hostel in-charge stating where they will be going and when they shall be back in the hostel (statement of check out and check in timings). If the rule is not observed by the hostellers, the consequences and responsibilities are entirely of the parents.
25. Girls' hostel is out of bound for all male students. No male student shall visit the Girls' hostel. At the same time Boys' hostel is out of bound for all female students. No female student shall visit the Boys' hostel.
26. Every student admitted to the hostel shall maintain discipline. All disputes, misunderstandings that might occur are to be settled amicably. Under any circumstances, when a student/ group of students face any difficulty in the inter-personal relationship which cannot be settled mutually, it shall immediately be reported to the hostel monitor/monitress who shall try to settle the problem, failing which the matter would be referred to hostel in-charge. Under no circumstances, students shall resort to physical assault amongst themselves or with others.
27. Each student shall leave the hostel early to reach the class in time. No student shall stay back in the hostel during college hours except on study leave. Those who have fallen sick may, however, stay back in the hostel with written permission of treating physician/medical officer/RMO of NIH stating that he/she required absolute bed rest.
28. A hostel committee shall be framed each year where a monitor/monitress shall be selected by all boarders. One representative from each batch selected by the concerned batch shall be member of the committee and deal the entire matter of hostel mess and their problems in consultation with hostel in-charge. Boarders shall share the duties in running their messes economically and keeping their hostel clean. The hostel committee shall

check the furniture & electrical fittings available in the dining and the rooms kept for common uses at the time of taking over the charge from the previous committee and take over the furniture & fittings in writing which shall be returnable at the time of dissolution of the said committee. The committee shall be held fully responsible for any loss or damage to the electrical fittings; furniture etc., in these room(s). Any loss or damage shall be borne by the boarder as assessed by the stores officer/hostel in-charge.

29. Defacing and sticking papers on the wall and doors of the hostel is strictly prohibited. No students shall spit on the walls, corners and/or damage the floor. The boarders of respective rooms shall be held responsible for any such activity in and around their rooms. The boarders shall not remove any property from the dining room, common room or the visitors' room to their own rooms.
30. Students shall use only refined and decent language in the hostel premises. They shall not shout and disturb the silence and decorum of the hostel and mess.
31. Students shall be responsible for all hostel property individually and collectively. Any loss to hostel property shall be recovered from the persons responsible for such loss.
32. Problems with the cooks, mess boys etc. or cooking should be brought to the notice of the hostel in-charge immediately. Students are not permitted to take any direct measures. The kitchen, dining hall shall have to be kept in clean and hygienic condition. **Mess shall not be divided on any basis.**
33. None of the residents shall create any disturbance or nuisance for the fellow residents by rushing about in the stair cases/corridors and playing radios / VCRs / Stereos/ Noisy Games/ Playing Musical Instruments etc. which are likely to disturb other students at late hours during the night.
34. Boarders shall make their rooms available for repair, maintenance and for inspection by hostel in-charge/Institute authority whenever necessary.
35. Boarders shall treat their fellow boarders, college staff, hostel staff with dignity and decorum.
36. No meeting or gathering of the residents for political purposes shall be allowed to be held inside the hostel. Only the person, who has been duly allotted accommodation in the hostel, shall have the right to use particular room allotted to him/her.
37. Parent /legal guardian are expected to produce a list of probable visitors of the student with specimen signature and photographs of the probable visitors along with those of their own. If parent / guardian is not able to produce this on the date of admission they are expected to send it soon after. In case of female students, nobody else other than authorised by the parent/guardian, shall be allowed to meet / take her out either from the college or from the hostel. Persons who bring letter from the parent / guardian are those from the authorised list shall only be permitted to meet / take her out. In case of female students during holidays Parent / legal guardian are expected to accompany or sent authorisation letters to the institute authority stating that she could travel alone.

38. Boarders are permitted to stay in the hostel during the academic session only, and are to vacate their rooms during the vacations unless there is special permission of the Director/ Hostel In-charge.
39. The students must hand over the room allotted to him/her at the end of the academic year, in the same condition.
40. Illness and minor ailment must be reported to the monitor/monitress/hostel in-charge as early as possible.
41. Students shall be supplied with one cot, one reading table and one chair and one rack or shelf for keeping books. Tube-light and fans as per requirement will be provided by the Institute. The students shall bring his/her beddings and clothes and any other article for his/her personal use during his/her stay in NIH hostel.
42. After completion of Internship the boarder must vacate the hostel. **Clearance certificate shall be issued to the boarder only after taking over the vacant possession of the seat allotted to him/her along with room key.** In case of failure to vacate the room after completion of period of internship, hostel in-charge will issue the eviction order and will get it vacated in presence of Administrative officer and Security officer of NIH. In case violating the rule candidate over stayed in hostel after completion of course, fine will be imposed as decided by institute authority for number of days he/she overstayed after completion of the internship. The amount shall be deducted from the caution money deposited by the students at the time of admission at the same time father/legal guardian shall have to pay if the amount of caution money is not sufficient towards recovery of dues.
43. Outdoor and indoor games will be permitted in the hostel as decided by hostel committee in consultation with hostel in-charge without disturbing the discipline of the hostel and study of other boarders. Playing cards or playing stakes are strictly prohibited in the hostel. Anyone found using them will be dismissed from College Hostel.
44. All the residents shall have their identity cards issued by the institute and stamped indicating he/she is a boarder on joining the hostel and he/she shall produce the same on demand. The residents shall produce the same in entering or coming out from the hotel to the security personnel appointed by the institute on the hostel gate.
45. All hostel representatives and monitor/monitress must ensure that proper discipline is being maintained by their fellow boarders in the hostel and/or no visitors entered or stayed in the hostel premises. They should also ensure that no boarder reprimands any hostel, mess and college employees working in the hostel. Such cases should be immediately informed to the hostel in-charge for proper action. Any student who has been found guilty of violating these rules and regulations shall be liable to punishment to the extent of termination of his/her studentship of this Institute.
46. Since the period of Internship is the part of training of B.H.M.S. 5½ years course, these rules and regulations of the hostel also shall be applicable to the Internees also.

47. The Hostel In-charge /Institute authorities, in the interest of hostel/institute reserves all rights to direct/ issue order to any boarder or all the boarders to vacate the hostel or cancel the accommodation of the students with immediate effect without disclosing/ mentioning any reason thereof. However the discretion will be used judiciously.
48. The NIH authority reserves the rights of making any addition to or omission from or alteration in the above hostel rules and regulation without prior notice which shall be made applicable for all residents of the hostels. In all matters related to hostels, whether covered or not, in the existing rules, the decision of the NIH authority shall be final.
49. Extra-curricular activities shall be conducted beyond the routine classes and without any loss of academic activities.
50. **Getting accommodation in the Hostel of the Institute shall be treated as consequential of acceptance of all the rules and regulations mentioned above which was thoroughly read and understood by the student and also by his/her father/legal guardian.**

ANNEXURE 1

National Institute of Homoeopathy

(An Autonomous Organisation under Ministry of AYUSH, Govt. of India)

Block-GE, Sector-III, Salt Lake, Kolkata-700106.

Website: <http://www.nih.nic.in>

Application form for Admission to 5½ years BHMS Degree Course (2017-18)

Affix here a
recent identifiable
passport colour
Photograph
(3.5cm x 4.5cm)
self attested

1. Full Name of the Candidate (in Block Letters) :
2. Father's/Guardian's Name (If father is not Guardian) :
3. Address for Correspondence with pin code and State :
(in capital letters only)
4. Permanent address with pin code and state :
(in capital letters only)
5. Telephone Number / Mobile :
6. Email ID :
7. Whether Scheduled Caste/Scheduled Tribe/OBC/General :
8. Details of Bank Draft submitted :
Name of the Bank and Branch
Draft No.....for ₹..... dated
9. Name of the educational board or council under which appeared for 10+2 or equivalent examination:
10. Declaration by candidate: I certify that
 - (i) I am an Indian National
 - (ii) I have passed/appeared in (10+2) or its equivalent Examination as prescribed by NEET 2017-18
 - (iii) I understand that my candidature is provisional subject to confirmation of my eligibility before actual admission to the course (if selected).

Date :

Place :

Signature of Candidate

Last Date of submission of application form i.e. 12th July, 2017 (Wednesday) upto 5 PM.

Application form should be submitted in a sealed envelope superscribing "Application Form for Admission to BHMS Degree Course Session 2017-18 - Last Date of Submission 12.7.2017 (Wednesday) up to 5 PM.

DOCUMENTS TO BE ENCLOSED ALONG WITH APPLICATION FORM:

Candidates are required to enclose the self-attested photocopy of the following documents along with their application form.

- i. Print copy of confirmation page of his/her Online application form of NEET 2017-18.
- ii. Admit card of NEET 2017-18.
- iii. Downloaded copy of NEET 2017-18 result sheet from the website www.cbseresults.nic.in
- iv. AADHAR Card
- v. Demand draft (original)
- vi. Caste Certificate in prescribed Proforma as prescribed by NEET 2017-18.
- vii. Certificate of locomotor disability as prescribed by NEET 2017-18. (if applicable)
- viii. Two recent, high contrast 3.5cm X 4.5cm colour photographs as prescribed above.

ANNEXURE-2

BOND BY STUDENT (IF MINOR, BY HIS/HER GUARDIAN)

[To be executed by all the candidates (or guardian as the case may be), provisionally selected for admission to BHMS Course (Session 2017-18) on ₹ 100/- non judicial stamp paper (notarised)]

KNOW ALL MEN that I,, (or guardian of student), the undersigned, a student/guardian of (name of student) provisionally admitted to BHMS Course (Session 2017-18) of National Institute of Homoeopathy, Salt Lake, Kolkata – 700 106, bind myself to National Institute of Homoeopathy, Kolkata, for payment to the National Institute of Homoeopathy a sum of ₹ 50,000/- (Rupees Fifty thousand only) as compensation, in case I (in case guardian – my ward) do/ does not prosecute with the Course during any stage of study over and above the admission fees already paid at the time of admission.

Signed by (Full Name) Signature

Address on this day of

Witness

1. Signature (in full)

2. Signature (in full)

Name and address

Name and address

Mobile No.

E Mail ID:

Email ID:

Pin Code :

Pin Code :

Police Station :

Police Station :

Sureties

1. Signature (in full)

2. Signature (in full)

Name & Address

Name & address

Mobile No.

E Mail ID:

Email ID:

Pin Code :

Pin Code :

Police Station :

Police Station :

ANNEXURE - 3

**PROFORMA FOR OTHER BACKWARD CLASS (OBC) CERTIFICATE
(CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASS APPLYING FOR ADMISSION
TO CENTRAL EDUCATIONAL INSTITUTE (CEIs) UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kum./Dr.

Son/daughter of Shri/Dr. of

village/Town District/Division in the

..... State belongs to the Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 09/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 06/12/96 published in the Gazette of India Extraordinary part I Section I No. 120 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary part I Section I No. 71 dated 04/04/2004.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/09/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/01/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/04/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/09/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary part I Section I No. 210 dated 16/01/2006.
- (xvi) Resolution No. 20012/129/2009/-BC-II dated 04/03/2014 published in the Gazette of India Extraordinary Part I section I no. 63 dated 04/03/2014.

Shri/Smt./Kum.and /or his family ordinarily
reside (s) in thedistrict/Division of the
..... State.

This is also to certify that he/she does not belong to the persons/section (creamy layer) mentioned in Column 3 of the Scheduled to the Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.)dated 09.03.2004 or the latest notification of the Government of India.

District Magistrate/Competent Authority Seal

Date

Note:

- (a) The Term Ordinarily used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/Additional Magistrate/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate.)
 - (ii) Chief Presidency Magistrate/Additional Chief presidency Magistrate/Presidency magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.
- (c) The annual income/status of the parents of the applicant should be based on financial year ending March 31, 2017

ANNEXURE-4

**DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATES
[IN ADDITION TO THE COMMUNITY CERTIFICATE (OBC)]**

I,.....

Son/daughter/wife of Mr.

Resident of village/Town/City

District State

do hereby declare that, I belong to the

Community which is recognized as Other Backward Class by the Govt. of India for the purpose of reservation in service/education as per order contained in the Department of Personnel and Training Office Memorandum No.36012/22/93(SCT) dated 09.09.1993. It is also declared that I do not belongs to persons/sections (creamy layer) mentioned in Col.No.3 of OM No.36012/22/93-Estt.(SCT) dated 08.09.1993 and modified by Department of Personnel and Training No.30633/3/2004 Estt.(Res.) dated 09.03.2004 and 14.03.2008.

Signature of the candidate in full

Place:

Date:

Note : Application not signed by OBC candidates and without a self-attested photocopy of Cast certificate [in prescribed format] from competent authority, cannot claim the benefit of reservation for OBC.

ANNEXURE - 5

PROFORMA FOR SCHEDULED CASTE AND SCHEDULED TRIBE CERTIFICATE

Form of certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated the 28.1.1952, as revised in Dept. of Per- & A.R. letter No. 36012/6/76-Est. (S.CT), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.

CASTE CERTIFICATE

This is to certify that Shri/Smt./Kum.* _____
son/daughter* of _____ of village/town*
in district/Division* _____ of the State/Union
Territory* _____ belongs to the Caste/Tribe

which is recognized as a Scheduled Caste/Scheduled Tribe* under :

The Constitution (Scheduled Castes) order, 1950

The Constitution (Scheduled Tribe) order, 1950

The Constitution (Scheduled Castes) (Union Territories) order, 1951

The Constitution (Scheduled Tribe) (Union Territories) order, 1951

% 1. (as amended by the Scheduled Castes /Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & The Punjab Reorganization Act, 1966, the state of Himachal Pradesh Act, 1970 and the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Caste and Scheduled Tribe Order (Amendment) Act, 1976.

The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.

The Constitution (Dadar and Nagar Haveli) Scheduled Caste Order, 1962.

The Constitution (Dadar and Nagar Haveli) Scheduled Tribes, Order, 1962.

The Constitution (Puducherry) Scheduled Caste Order, 1964

The Constitution (Uttar Pradesh) Scheduled Tribes, Order, 1967.

The Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968.

The Constitution (Goa, Daman & Diu) Scheduled Tribes, Order, 1968.

The Constitution (Nagaland) Scheduled Tribes Order, 1970.

The Constitution (Sikkim) Scheduled Caste Order, 1978.

The Constitution (Sikkim) Scheduled Tribes Order, 1978.

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of this Scheduled Caste/ Scheduled Tribes* certificate issued to Shri/Smt* _____
Father/Mother _____ of
Shri/Smt/Kum* _____
of village/town* _____
In District/Division* _____ of the State/ Union
Territory* _____ who belong to the
_____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled
Tribes in the State/ Union Territory* _____ issued by the _____
(name of prescribed authority) vide their No. _____ dated _____.

% 3. Shri*/Smt*/Kum* _____ and/or his/her family ordinarily reside(s) in Village/
Town* _____ of the State/Union Territory of _____

Place _____ State/Union Territory** Signature _____
Date _____ (With seal of office) Designation _____

* Please delete the words which are not applicable

● Please quote specific presidential order

% Delete the paragraph which is not applicable.

** Should be signed by the Authorities empowered to issue Scheduled Caste/Scheduled Tribe certificates as specified above.

Note: Application without self-certified photocopy of Cast certificate in prescribed format (annexure-6) from the appropriate authority, he/she cannot claim for exemption of application fee as well as the benefit of reservation for admission to B.H.M.S course at NIH meant for SC/ST candidates.

ANNEXURE-6
CERTIFICATE OF LOCOMOTOR DISABILITY

Certificate No _____ Date _____

This is to certify that Dr./Mr./Ms. _____

Aged _____ years son/daughter of Mr. _____

R/o _____

Rank No. _____ is suffering from _____

(Name of The Disease) and has Permanent Physical Impairment (PPI) of Left/Right/Both Lower Limb. He/She is Locomotor disabled and has the percentage of _____

_____ (in words) _____ (in Figure) of

(40% - 70%) disability of lower limbs. He/She is eligible/NOT eligible for admission in Medical/ Dental Courses as per the MCI/DCI guidelines subject to his being otherwise medically fit.



Sign & Name _____ (Specialist, Deptt.PMR)

Sign & Name _____ (Specialist, Deptt.Ortho.)

Sign & Name _____ (Specialist, Deptt. PMR/Ortho)

ANNEXURE - 7
MEDICAL CERTIFICATE

(To be filled in by not below the rank of Civil Surgeon/Chief District Medical Officer of a District General Govt. Hospital, to be submitted by the candidate at the time of counselling/admission)

Signature of the applicant (in full) _____

Does the applicant to the best of your judgment suffer from any defect of vision? **Yes/No**
Whether the applicant is deaf and / or dumb completely or partially. **Yes/No**

Can the candidate to the best of your judgment readily distinguish the pigmentary colours?
Yes/No

I do hereby certify that I have personally examined Mr./Ms. _____

Son/Daughter/Wife of Mr. _____

resident of Village/Town _____ PS _____

District _____ whose signature is given above, a candidate for admission to BHMS degree course at National Institute of Homoeopathy, Kolkata and cannot discover that he/she has any disease, constitutional affection of bodily infirmity expect and communicable disease I do consider/do not consider this a disqualification for admission to BHMS degree course at National Institute of Homoeopathy, Kolkata. His/her age according to his/her own statement years and as per his/her appearance he/she is about _____ years.

Marks of Identification:

A.

B.

Place-

Date-

Civil Surgeon/Chief District Medical Officer
Name and designation, official seal

N.B-Words not applicable should be scored through.

ANNEXURE - 8

PROFORMA

Application for hostel accommodation at National Institute of Homoeopathy, Kolkata (GIRLS'/BOYS')

To

The Director,

National Institute of Homoeopathy,
Block – GE, Sector- III, Salt Lake,
Kolkata – 700 106

Affix recent
identifiable colour
Photograph (3.5cm x
4.5cm) self attested

(Sub: Application for hostel accommodation at National Institute of Homoeopathy, Kolkata)

Sir,

I would like to inform you that I am a student of _____ year BHMS and provisionally admitted to BHMS Course, Session 20 ____ 20 ____ in this Institute.

Therefore, I request your good self to kindly provide me an accommodation in the Boys/Girls Hostel. My particulars are given below for your kind perusal and consideration.

1. Full Name of the Candidate (in Block Letters) :
[As it appears on your educational certificate]
2. Date of Birth (Christian era in figure and word) :
Day _____ Month _____ Year _____
3. Age as on date :
4. Religion :
5. Session :
6. Blood Group :
7. Name of the Father/Guardian :
8. Permanent Address with Telephone No :
Police Station
9. Address for Correspondence :
Telephone/Mobile No./email
10. Name of Local Guardian :
11. Address of Local Guardian :
with Telephone No.

12. Name and address of any individual(s) with whom the student is permitted by the parents to meet/stay for short period with permission of the Hostel in-charge.

13. a) Name _____ b) Name _____
Relationship: _____ Relationship: _____
Address with Telephone No: _____ Address with Telephone No: _____

14. Name and address of one person responsible to the parents, to whom an intimation could be sent whenever the parents/legal guardian could not be contacted:

Name: _____
Relationship: _____
Address with Tel. No _____

I, _____ aged _____ yrs. _____
S/D/W of Shri _____
resident of _____
PS _____ District _____
State _____ PIN _____

provisionally admitted for BHMS course for the session 20 _____ 20 _____ at National Institute of Homoeopathy, Block-GE, Sector-III, Salt Lake, Kolkata-700 106, do hereby declare that the informations furnished above are true, correct and complete to the best of my knowledge and belief. I further declare that, I shall not keep any unauthorised person(s) with me in my room in the hostel. I have read and acquainted myself with the rules and regulations framed by the Institute authority. I also promise to abide by the rules & regulations of the Hostel, which may be modified from time to time by the authorities. I am aware that if I fail to observe these rules I shall be compelled to leave the hostel.

I do hereby affirm that I have read and understood the full content and implications of afore said declaration. This undertaking is being made out of my free volition, in sound mind and health and without any undue influence, coercion, force and/or compulsion.

Place & Date:

Signature of the Applicant (in full)

Signature of the parent /
Legal Guardian with date.

I, _____
address _____
Pin _____ agree to act as local guardian of the above mentioned student.

Signature of the Local Guardian.
Date _____

(For office use only)

Hostel Fees paid vide Demand Draft No. _____, dt _____ drawn on
_____ Bank, _____ branch of
amount ₹ _____/- (Rupees _____ only)

NIH Money Receipt No. _____ date: _____

Received on: _____ Issued-Room No.: _____
Loan Note Sent on _____ Loan sanction on: _____
Furniture Issued Date: _____ Hostel Boys'/Girls' _____
Signature of inventory holder: _____ Clearance issued on: _____

Signature of Hostel In-Charge

ANNEXURE - 9

PROFORMA FOR UNDERTAKING BY THE STUDENT

{To be executed by all the candidates provisionally selected for admission to 5¹/₂ years BHMS Degree Course (Session 2017-2018) typed on ₹ 10/- Non-Judicial Stamp Paper; and shall be NOTARISED}

Each student seeking admission to 5¹/₂ years BHMS course at National Institute of Homoeopathy and his/her parent/legal guardian are required to submit the undertaking on the day of admission to the course. I do hereby undertake and declare as follows:

1. I, _____ Son/daughter of _____, having been recommended for admission to National Institute of Homoeopathy, Kolkata, have received a copy of the prospectus of National Institute of Homoeopathy and I have carefully read and fully understood the discipline and duties and General Rules of the Institute as well as Hostel, described in the prospectus [herein after referred as Regulations of the Institute]
2. I have understood what constitutes misconduct and /or indiscipline as mentioned in the Regulations of the Institute.
3. I have made myself aware of the penal and administrative action that may be taken against me in the event I am found abetting indiscipline and / or misconduct, actively or passively or being a part of a conspiracy to promote indiscipline and /or misconduct.
4. I do hereby undertake that
 - i. I will not indulge in any behavior or act that may be constituted as indiscipline and/or misconduct.
 - ii. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as misconduct and/or indiscipline with reference to Regulations of the Institute.
 - iii. I individually or collectively will not interfere or prevent the normal functioning of academic activity; general administration or functioning of hospital (OPD/ IPD) affecting patient care.
5. I do hereby affirm that, if found guilty of any misconduct and/or indiscipline, I would be liable for punishment according to Regulations of the Institute without prejudice to any other action that may be taken against me as available under the law of the land.
6. I do hereby declare that I have not been expelled or debarred from admission in any Institution in the country on the account of found guilty of any misconduct and /or indiscipline, abetting or being a part of a conspiracy to promote, indiscipline by any authority/Institute of the country and I further affirm that, in case if at any point of time during my study it is found that I have declared falsely or that the declaration contains any untrue statement, my admission shall automatically stand cancelled.

7. I do hereby affirm that I have read and understood the contents, purports and implications of the aforesaid declaration. This undertaking is being made out of own volition, in sound Mind and health and without any undue influence, coercion, force and/or compulsion.
8. The statements made in the aforesaid paragraphs are true to the best of my knowledge and belief.

Date:

Place:

Signature of the deponent

Address: Permanent & Correspondence

Telephone No. Landline / Mobile

Email ID

Confirmed and agreed to and witnessed by

1.

2.

Signature of the Guardian

ANNEXURE – 10

PROFORMA FOR UNDERTAKING BY PARENT / LEGAL GUARDIAN

{To be typed on a ₹ 10/- Non-Judicial Stamp Paper; and shall be NOTARISED}

1. I, _____ father/ mother/ legal guardian of _____, having been admitted to National Institute of Homoeopathy, Kolkata, have received a copy of the prospectus, carefully read and fully understood the discipline and duties and General Rules of the Hostel [herein after referred as Regulations of the Institute]
2. I have, in particular understood what constitutes indiscipline and/or misconduct with reference to the Regulations of the Institute.
3. I have also made myself fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found to be abetting indiscipline and /or misconduct actively or passively or being a part of a conspiracy to promote indiscipline and or misconduct.
4. I do hereby undertake that
 - i. My ward will not indulge in any behavior or act that may be constituted as misconduct and /or indiscipline with reference to the Regulations of the Institute.
 - ii. My ward will not participate or abet or propagate through any act of commission or omission that may be constituted as indiscipline and /or misconduct with reference to the Regulations of the Institute.
 - iii. My ward individually and/or collectively will not interfere and/or prevent the normal functioning of academic activity; general administration and/or functioning of hospital (OPD/IPD) affecting patient care.
5. I do hereby declare that if my ward is found to be undisciplined he is liable for punishment according to Regulations of the Institute, without prejudice to any other action that may be taken against him/her under law of the land for the time being in force.
6. I do hereby declare that my ward has not been expelled or debarred from admission in any Institution in the country on the account of found guilty of abetting or being a part of a conspiracy to promote misconduct and/or indiscipline; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
7. I do hereby affirm that I have read and understood the full contents, purports and implications of the aforesaid declaration. This undertaking is being made out of own volition, in sound mind and health and without any undue influence, coercion, force and/or compulsion.
8. The statements made in the aforesaid paragraphs are true to the best of my knowledge and belief.

Place:
Date:

Signature of the Deponent
Address:
Telephone No. Land line/Mobile
Email ID

ANNEXURE - 11
ANTI RAGGING AFFIDAVIT

As per University Grants Commission regulations and directions from Hon'ble Supreme Court the students and parents/ guardians are required to submit affidavit on ₹ 10 (Rupees Ten Only) non judicial stamp paper duly notarized at the beginning of the Semester classes with regard to curbing ragging menace. The text of the affidavit attached.

AFFIDAVIT BY PARENT/ GUARDIAN

1. I, Mr./Mrs./Ms _____
Father/Mother/Guardian of, _____
having been admitted to _____ have received a copy of the UGC Regulations on Curbing the Menace of ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulation"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administration action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:
 - a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Place :

Date :

Signature of deponent

Address:

Telephone/ Mobile No.:

Solemnly affirmed and signed in my presence on this the _____ (day) of
(month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY STUDENT

1. I, _____ S/o Mr./Mrs./
Ms. _____, having been admitted to
_____ (name of the institution) have received a copy of
the UGC Regulations on Curbing the Menace of ragging in Higher Educational Institutions,
2009, (hereinafter called the "Regulation"), carefully read and fully understood the
provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes
ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully
aware of the penal and administration action that is liable to be taken against me in case
I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy
to promote ragging.
4. I hereby solemnly aver and undertake that:
 - a. I will not indulge in any behavior or act that may be constituted as ragging under
clause 3 of the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission
that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to
clause 9.1 of the Regulations, without prejudice to any other criminal action that may be
taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any
institution in the country on account of being found guilty of, abetting or being part of a
conspiracy to promote, ragging; and further affirm that, in case the declaration is found to
be untrue, I am aware that my admission is liable to be cancelled.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of
the affidavit is false and nothing has been concealed or misstated therein.

Place :

Signature of deponent

Date :

Address:

Telephone/ Mobile No.:

Solemnly affirmed and signed in my presence on this the _____ (day) of
_____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE – 12

SELF EDUCATIONAL GAP AFFIDAVIT

(TO BE MADE BEFORE A NOTARY PUBLIC)

(To be made on ₹ 10/- non judicial stamp paper)

(To be furnished by the candidate whose educational gap between last college leaving and admission to NIH is for more than Six months)

I, _____
S/D/o Sh. _____, aged about _____ years residing at _____ District _____ State of _____ do solemnly affirm that

1. That I have passed 10+2 Examination or its equivalent examination in Science stream.
2. That my course of study included subjects Physics, Chemistry, Biology & core subject English.
3. That I have passed all the above mentioned subjects individually.
4. That I have secured required percentage of marks for admission to 5½ years BHMS Degree Course at NIH and I have qualified National Eligibility - Cum - Entrance Test (NEET) 2017-18 conducted by the Central Board of Secondary Education on 7th May, 2017.
5. That after completion of 10+2 course on date _____ I was engaged in _____ (please mention nature of activity undertaken during the period) till the date of this affidavit.
6. That after completion of my 10+2 course I have not admitted to any course till the date of this affidavit.

Full signature of the deponent

Address

Date:

Place:

OATH COMMISSIONER